

**FINAL PROPOSED LANGLEY HIGH SCHOOL GENERAL MEMBERSHIP MEETING**  
**MINUTES**  
**September 11, 2019**

Remembrance of 9/11

Meeting called to order at 9:35 am by President Lauren Skeen

Approval of Minutes - May 8, 2019 - Motion of approval by Kitty Gonzalez and Clare Bradshaw. All approved

President's Report: Laura Skeen

- Back to School Folders - Thank you to Chris Hundley and Eve Shapiro (paper forms distributed due to decreased membership across all organizations last year with online only option)
- Freshman Orientation - Thank you to Julie Hohl and Chrissie Lavin
- Grand Opening of LHS - Late Oct./Early Nov. - Community will be invited
- Open Positions - Membership/Fundraising - Looking for 2<sup>nd</sup> Membership/Fundraising VP to help Annette Bellino (Position focuses on Membership/Fundraising in fall and serves on Nominating Committee in spring)
- Teacher Raffle - Encourage everyone to join and donate raffle items for teachers during the fall (gift cards are welcome)
- Senior Dinner tonight (Mandatory for Seniors)

Officer's Report:

- Membership/Fundraising - Annette Bellino
  - Looking to fill open position
  - Over ½ of the teachers have joined to date
  - Seeking donations for raffle
  - Encouraged everyone to join the PTSA
  - Scholarships available for students who join the PTSA (12 VA PTA \$1,000 scholarships have been awarded previously)
- Treasurer - Lisa Givens
  - Audit - A draft audit was posted on the PTSA website. This draft was adopted by Executive Board on 9/4/19. The audit was not performed by CPA but rather by (Eric Reed, past Treasurer, Lisa Givens, current Treasurer & Andrea Martin). They reviewed procedures as required by PTA VA and to obtain PTSA tax exempt status with IRS. They encountered no concerns
    - Motion to adopt the audit - Chrissie Lavin and Jill Holloman. All approved.
  - Budget - A draft budget was posted on the PTSA website. This draft was approved by Executive Board on 9/4/19. The current year budget was based on a membership number of 625 families, which is slightly higher than last year. The expenses were kept flat against last year with the exception of Saxon Service, PDF and Hospitality. These line

items were increased based on the need the PTSA realized through last year's actual spend

- Motion to adopt the budget - Kim Finch and Sonal Luthra. All approved.
- Completion of building construction allows more funds to be allotted to teachers, staff and students

#### Committee/Booster Report:

- Academic Boosters - Peggy Flaxman
  - Greater budget with more fundraising efforts
  - Peggy would like to make a difference with new enrichment
  - Fundraising - mock ACT on 9/28 and mock SAT 9/21
    - Cost of mock tests are \$25 with Educational Connections taking only \$2
    - 8:00 am start time with no writing portion (usually finished around 12:00 pm)
    - Only 75 students can participate (open to sophomores and juniors)
    - Spring test dates will be determined
  - Academic Boosters website is currently down for maintenance
- Affiliated Fundraising - Monica Gibson Ronsckevitz
  - Giant is not participating this year but may reconsider
  - Harris Teeter is participating - must renew information for each participant
    - Funds are awarded by purchasing Harris Teeter brands
  - Amazon Smile gives 1% back to school with Affiliates awarding 10% of purchase
  - Through the Cause Network - online and mobile app (can be used when shopping at - Target, Walmart etc.)
    - Travel can be booked through portal (Orbit, Expedia)
      - Links can be found on PTSA website through *Support Us* tab
    - Donation of cars, boats and planes (Cause Network)
      - Collection of the vehicle is set up and funds come directly back to Langley
  - Considering a collection day of old electronic devices - more information to follow
- Courtyard Campaign - Chrissie Lavin
  - Fundraising Campaign for courtyards to enhance the industrial look
    - Goal is to enhance all three courtyards but do not have the appropriate funds as of now to complete all three. 1<sup>st</sup> phase to focus on one of the Science Courtyards
    - Science teachers have provided input to plan/design
    - Pond is in progress
    - Question raised as to whether a vegetable garden will be planted
      - Will be determined by finding staff or students to maintain gardens year round
    - Possible weather station to be installed
    - Native plants have been planted, as requested

- Directory - Laura Carlisle
  - A-Z directories (link has been sent out to verify student/family information)
    - There is an option to opt out and still be able to receive eNews
  - Distribution in the past occurred during Saxon Time but no longer is an option due to privacy laws
    - Directories will be given out at lunch in Oct.
      - Seeking volunteers to help distribute
  - PSTA membership allows each family one copy and additional copies can be purchased for \$5
  - Advertising space is still available
  - Oct. 1<sup>st</sup> deadline to be included in the printed copy
  - Electronic copy should be ready by next week and should be up and working now with information as it stands now
- Family Network - Chrissie Lavin/Julie Hohl
  - Thank you for Freshman Orientation Preparation and success
  - Many new families - New Family Coffee to welcome people and answer questions
  - Saxon Service - 15 service projects throughout the academic year with volunteers needed from 9:30 - 10:30 am
    - Looking for volunteers to deliver sandwiches in DC after Saxon Service
  - Safe Community Coalition to bring together mental health and safety programs to students "Like" Documentary to be shown at 7:00 pm on Oct. 10<sup>th</sup> (Langley) and Oct. 15<sup>th</sup> (McLean) - will discuss how social media impacts our youth with anxiety and depression and will be presented by a professional speaker and panel
    - Principal Greer stated Langley will show 9<sup>th</sup> and 10<sup>th</sup> graders this presentation to expose our kids to the underside of the media and how they can be used as a larger part of consumerism
    - Study has been done to show that students should wait until 8<sup>th</sup> grade for smart phones
- Reflections - Sara Koenig
  - PTSA contest - *Look Within* is the theme. Categories include literature, photography film, production, visual arts, music composition, dance choreography and special arts
    - Entries are due Nov. 1<sup>st</sup>
    - Contestants must be PTSA members

#### Additional Reports:

- Laura Skeen
  - Bakers are needed for Hospitality Committee
  - Welcome to park in bus loop for PTSA meetings and enter through Door 9
  - eNews sent Thursdays at 2:30 pm - Please contribute by noon on Tuesdays
- ANGP - Annette Bellino and Missy Perkins
  - June 1<sup>st</sup> - Graduation - 10:00 am DAR (check class website)

- More Volunteers needed
- Capitol Steps fundraiser - February 23<sup>rd</sup>
- Tickets are on sale now and prices will go up after March 1<sup>st</sup>
- Awaiting confirmation of ANGP venue
  
- Senior Ethics Day - Kellie Wilson and Kim Finch
  - March 17<sup>th</sup>
  - Seniors bused to off-site location
  - Volunteers and table discussion leaders are needed from 8:30 am -2:30 pm

Upcoming Dates:

- 9/11 - Senior Class Dinner & College Night
- 9/19 - Junior Parent Forum 9:30 am Lecture Hall
- 9/24 - Freshman Class Dinner 6:00 pm
- 9/25 - Saxon Service
- 9/23-27 - Spirit Week
- 9/28 - Homecoming
- 10/3 - Sophomore Parent Forum 9:30 am Lecture Hall

Meeting adjourned at 10:34 am

Guest Speaker: Principal Greer

Respectfully submitted by Kathryn Connolly